

## Gloucestershire Waste Partnership

15<sup>th</sup> July 2009

Venue: Meeting Room 1, Shire Hall



### Notes of meeting

#### Present

Cllr Stan Waddington (SW) Jo Walker (JW) Andy Pritchard (AP) Tracey Gates (TG) Cllr Libby Bird (LB) Carlos Novoth (CN) Steve Perkins (SP) Rob Bell (RB) Cllr Jim Mason (JM) Chris Bosley (CB)	Steve Briscoe (SB) Cllr Martin Quaile (MQ) Ralph Young (RY) Cllr Roger Whyborn (RW) Cllr Tricia Roeser (TR)
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#### Apologies for absence

Cllr Mark Tufnell (MT) Martin Shields (MS) Stephen McDonnell (SM)	Cllr Steve Morgan (SM) David Sutton (DS) Sharon Stephens (SS)
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#### 1. Notes and actions of last meeting (18.03.09)

No corrections to the minutes and all actions completed. A couple of comments were noted.

It was agreed that the VCS should not join GWP, but instead that GWP should be represented on the new VCS-led environment partnership waste sub-group. SW to represent GWP and to liase with district members via email initially.

#### 2. JWA Update

In July JIB accepted the recommendations to move forward with the Joint Waste Authority partnership development programme. Partner authorities are currently in the process of gaining executive approval for this.

It is anticipated that the first meeting of the new Joint Waste Shadow Board will take place in the early autumn.

It was noted that Stroud and Gloucester were unable to make financial commitments to the programme currently but partners felt that this should be addressed for 2010/11 onwards.

Draft Terms of Reference for Joint Waste Board require amending to remove reference to "and/or" when describing authority membership.

**Action: RY to amend the Joint Waste Board Terms of Reference**

3. Residual Waste Project Update

JW provided an update of the status of the Residual Waste Procurement Project. 10 Bidders have been selected to move forward to the next stage (ISOS). Prior to cabinet decision in December JW plans to engage with GWP regarding the results of this stage, assuming there are no commercially sensitive and therefore confidential issues.

4. LAA targets

TC presented performance against targets, stating that we were unlikely to meet 2009/10 recycling and composting targets. This is due to delays in implementing some district service developments. However, we are likely to meet the waste to landfill target.

It is a requirement of the LAA process to set targets for 2011/12 and these have not yet been agreed between partners.

It was acknowledged in the meeting that performance will be affected by delays to district scheme changes. However, it was not clear to the group how the different scenarios would impact on performance.

**Action: TC to produce a report on future performance scenarios and present to GWP so performance targets can be agreed.**

5. Service Development & Performance Updates

Cheltenham

Depot sharing with Tewkesbury is now in place and no problems reported. New cardboard collection scheme is working well. In partnership with Vision 21 Cheltenham are running a "Slim your bin campaign" targeted at the Charlton Kings area.

Gloucester City

Development of new kerbside collection service on track to start 1<sup>st</sup> February. Scheme will include weekly food waste collection, enhanced recycling and fortnightly residual collections. Working closely with partners to develop and promote the scheme. New vehicles on order and depot redevelopment both on track.

### Stroud

Rolling out cardboard and mixed plastic bring banks in the district. It was reported that they have submitted a paper to Pete Bungard regarding proposals for the incentives payment. A presentation to Parish Councils has been made to stimulate interest in local community composting schemes. This will be followed up in the weeks ahead.

### Tewkesbury

Development of new kerbside collection scheme is underway. The planned start date is 1<sup>st</sup> April. The scheme will involve the weekly collection of food waste and fortnightly collection of residual waste. Recycling will be co-mingled and arrangements for establishing a MRF service are being developed. All council operated bring sites to be removed under this scheme. The scheme is expected to be cost neutral and will result in a reduction in vehicle numbers from 17 – 10.

### Cotswold

Achieving an excellent performance – ranked second in 2008/9. Negotiations with contractor are ongoing and likely to produce additional cost savings for the service.

### Forest of Dean

Work has been underway to consolidate contractual arrangements in order to introduce service changes in the future. The audit commission are happy with this process. These arrangements will be embedded before development of new scheme options gets underway. Future scheme developments will include food waste collections.

A new recycling officer is now in post.

### Gloucestershire County

HRC's will be accepting asbestos waste in the autumn. Environmental monitoring is currently underway before the scheme starts.

Compost from the IVC plant is to be made available to the public. This is to be undertaken on a trial basis offering compost free of charge, however, it was agreed at the meeting that compost should be seen as a valuable product and should not be offered free of charge once the sales are fully operational.

Planning permission has been received for the building of a new access road at Pyke Quarry HRC. Appointment of the contractor is currently underway.

## 6. Agreement of revised Terms of Reference and Risk Register

Proposals for a new partnership agreement (incorporating revised Terms of Reference) were discussed. This partnership agreement will bring GWP inline with LAA protocol. The partnership agreement was approved with the following amendments;

- Addition of "*per household*" residual waste target.
- Addition of "*agreed*" minutes for website.
- An option to review partnership governance rules annually.

**Action: AP to amend draft partnership agreement and upload to website.**

7. AOB

None

Future Meetings

- 23<sup>rd</sup> September 2009 Meeting Room 2, Shire Hall 14:00 – 16:00
- 16<sup>th</sup> December 2009 Member's Room, Shire Hall 14:00 – 16:00